

ANNUAL REVIEW OF SCHOOLS' FORUM MEMBERSHIP

Schools' Forums must have 'school members', 'academy members' and 'non-school members'. Schools and academies members must number at least two thirds of the total membership of the Schools' Forum and the balance between maintained primary, maintained secondary and academies members must be broadly proportionate to the pupil numbers in each category. There must be at least one representative of head teachers and one representative of governors among the schools' members.

The structure of the Forum will be reviewed annually, as part of the annual review of the constitution, in July to ensure that the balance is maintained.

Status (July 2021)

Early Years (844 children accessing the 2-, 3- and 4-year-olds entitlement; 39 x 2-year-olds, 512 the 3- and 4-year-olds Universal Entitlement and 293 accessing the Extended Entitlement (30 hours) for 3–4-year-olds).

- 16 PVI
- 3 school-based nurseries (non-maintained)
- 1 Independent school nursery
- 18 Childminders

Primary (2801 pupils)

- 15 x academies; 2 x maintained schools (1x VA/1 x VC)
- Academies 2345 pupils (84%); non-academies 456 pupils (16%)

Secondary (2745 pupils)

- 3 x academies

Plus

- 1 x 6th form free school (309 pupils)

1.1 School Members

Maintained Schools	1	1 representative
Academies and free school	6	6 representatives *
Special Schools	1	1 representative

1.2 Non-School Members

Early Years Private, Voluntary, Independent (PVI)	1	Representative
Post 16 provision	1	Representative (from the FE colleges which serve the County)
Diocese	1	Representative (on behalf of CofE or RC)

Trades Union	1	Representative
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** Academies members must be elected by the proprietor bodies of the academies in the local authority's area, and they are probably best placed to determine the process. Academies members are there to represent the proprietor bodies of academies and are, therefore, not necessarily restricted to principals, senior staff or governors. Schools' Forum Operational and Good Practice Guide, ESfA March 2021.*

Total Membership: 12

School Members: 8 (two thirds); Non-School Members: 4 (one third)

1.3 General Membership Issues

No individual school can have more than one representative on the Forum. Unless otherwise specified in 2.1, each school or academy will need to decide whether they intend to nominate a Headteacher or a Governor/ Trust member before putting themselves forward through the relevant election procedures outlined in Appendix 1 of this constitution.

Schools may only offer a representative for the relevant School Members category and no other categories.

There must be at least one head teacher and one governor representing schools.

Each member will have a single vote.

1.4 Membership Restrictions

Elected members who hold an executive role in a local authority (i.e. a Lead Member / Portfolio Holder) cannot be either a schools' member (as a Governor) or a non-schools' member of the Forum.

The Strategic Director of Children and Families or any officer employed or engaged to work under the management of the Strategic Director of Children and Families, and who does not directly provide education to children

Any officer employed by the local authority that has a role in the strategic resource management of the authority cannot be a member of the Forum.

3. MEMBERSHIP TERMS OF OFFICE

School members of the Forum will serve for four years from the date of their full election to the Forum. Non-school members will serve for three years from the date of their full election to the Forum. The election procedures, detailed in Appendix 1, will be followed if a member vacancy occurs during the 3-year period or if the structure of the membership changes following the annual review of the constitution.

A Forum member remains in office until:

a) the member's term of office expires;

- b) the member no longer holds the office which made them eligible for election, selection and appointment to the Forum;
- c) the member resigns from the Forum by giving notice in writing to the authority; or
- d) in the case of a non-school member, the member is replaced by the authority, at the request of the body which the member represents, by another person nominated by that body; whichever comes first.

Members who fail to attend three consecutive meetings without a satisfactory explanation will have their membership reviewed by the Forum. The Forum has the discretion to remove them from the Forum membership by a vote at the next quorate meeting.